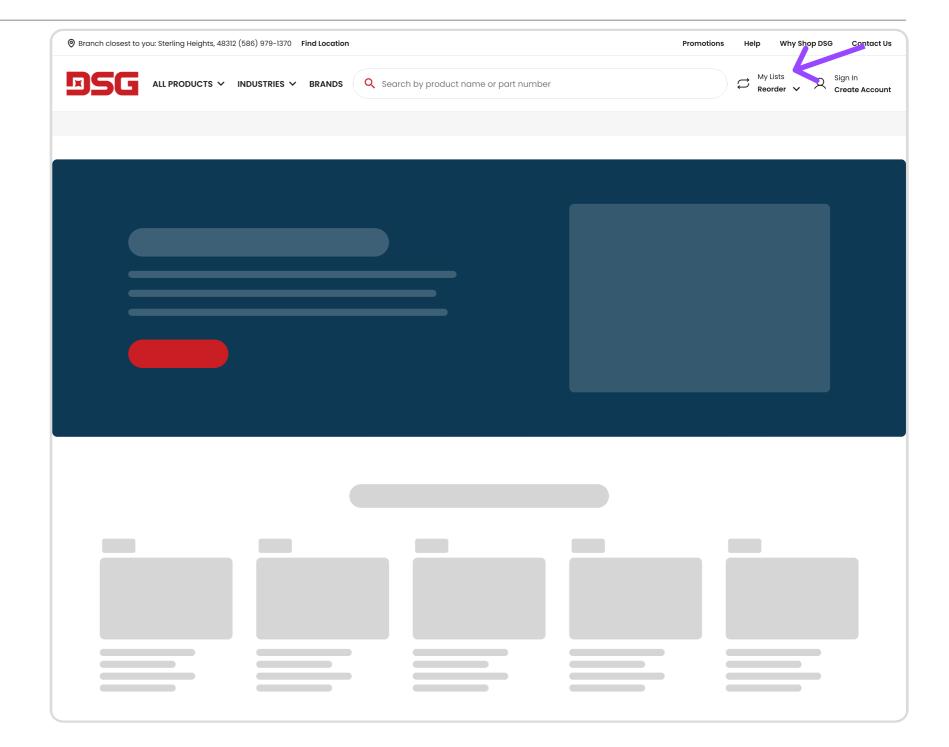


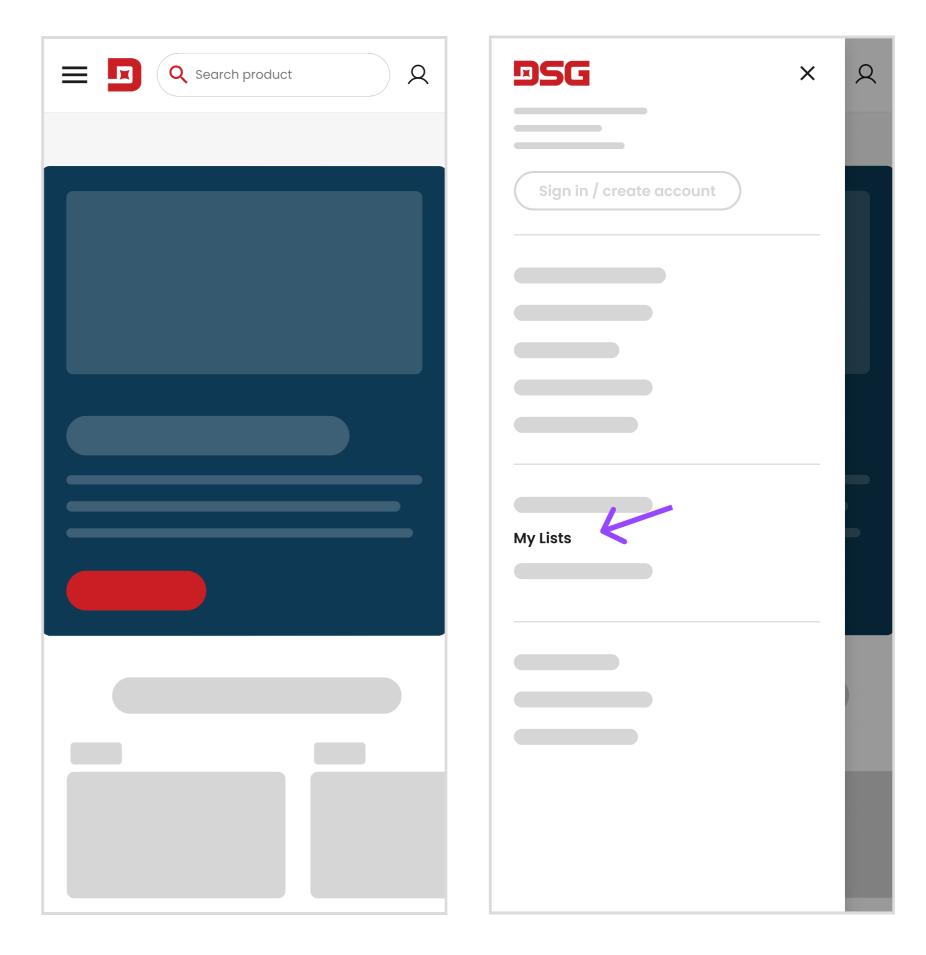
# My Lists - Get Started

Welcome to the new and improved MY LISTS! We have updated our user interface and as well as add some BRAND NEW FEATURES! New features include Tagging your Lists, Hiding your Lists and an updated card interface to easily keep track of your lists.

 First, go to dsgsupply.com and sign in, then navigate to "My Lists" in the upper right and select "my lists"



2. If you're on a mobile device, click on the hamburger menu in the top left and then select "My Lists" after signing in.



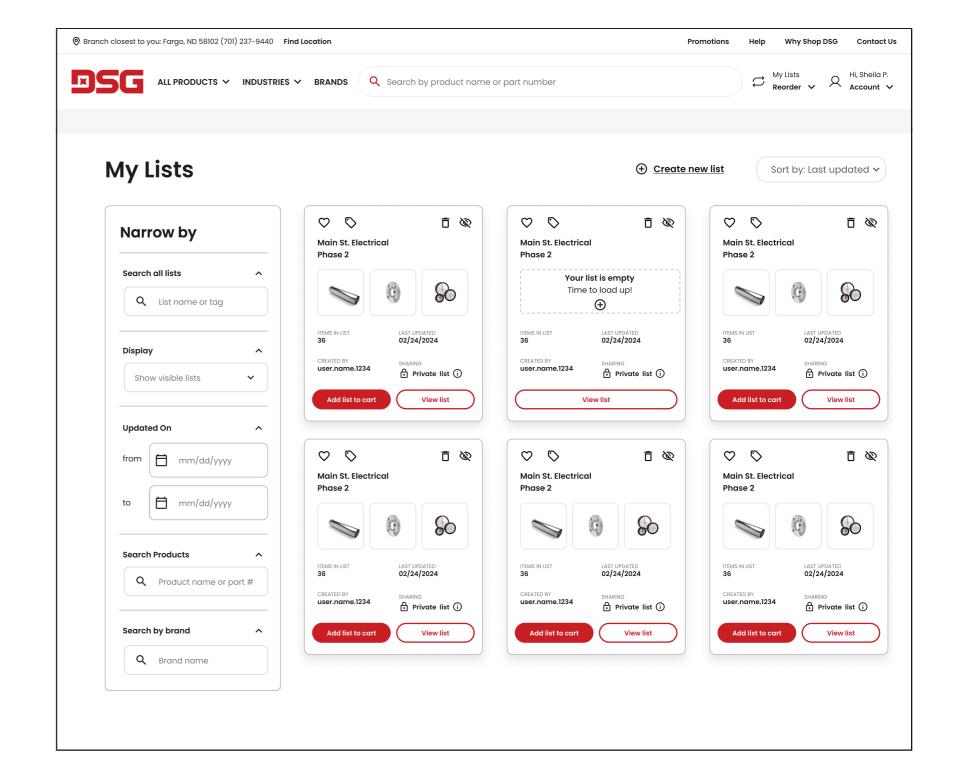


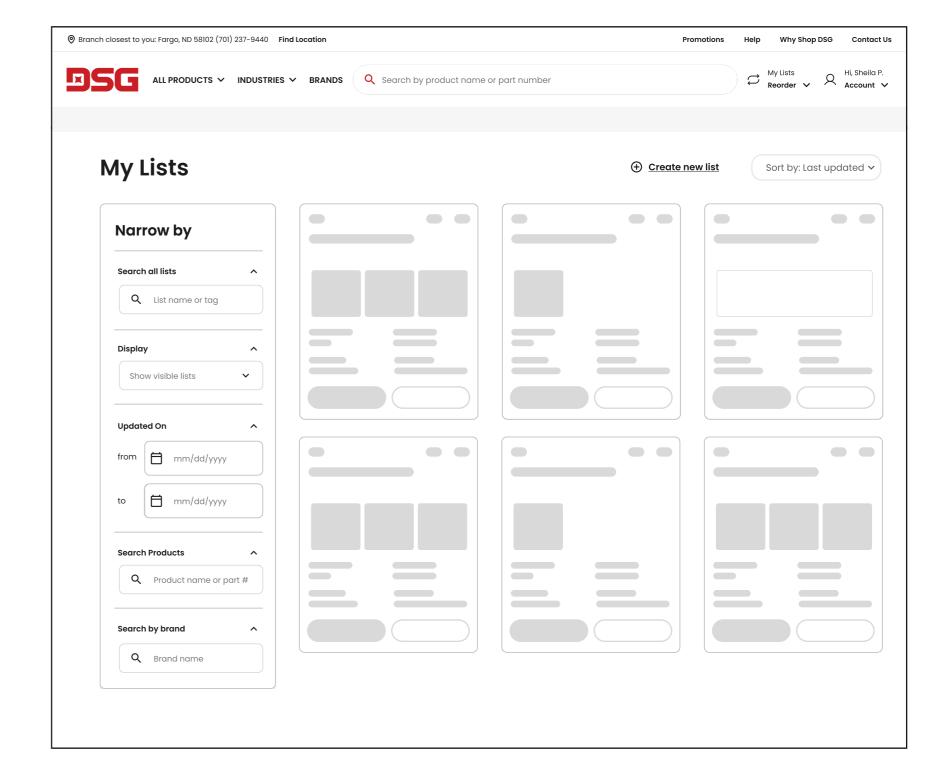
## **My Lists - Overview**

Throughout the site your able to add items to your lists, which you then can manage within the My Lists section of the site. Once you're viewing a particular list, you're then able to easily add items to your cart as well as schedule reminders, sort, add notes, print and share with others.

# Lists can support your DSG experience in many ways, including (but certainly not limited to):

- 1. Save items to purchase at a different time
- 2. Create lists with frequently purchased items to easily reorder
- 3. Have lists with necessary items for different job types
- 4. Save items you'd like to research further

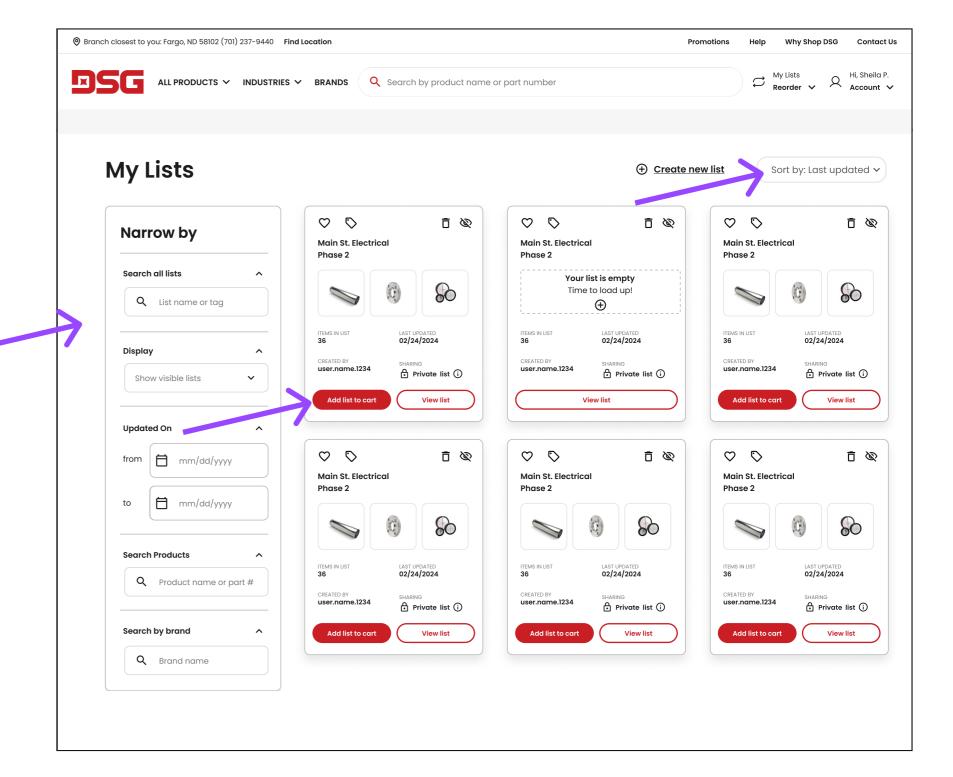




After you select a specific list from the 'My Lists' screen, you can then manage everything about that list.

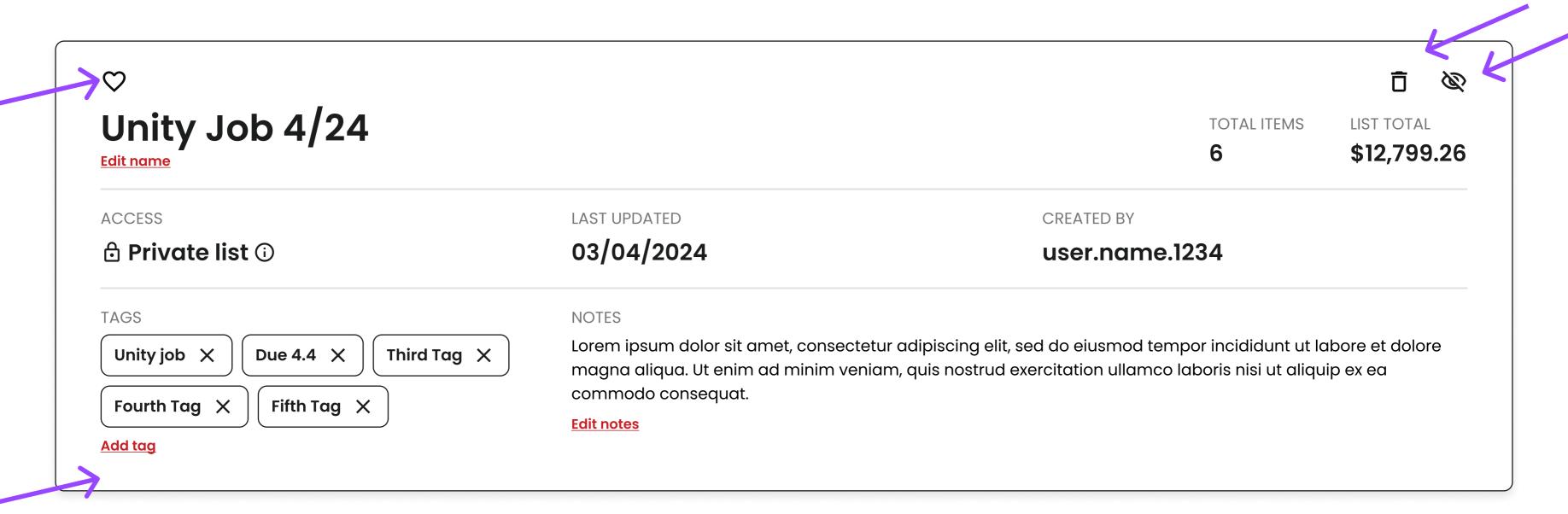
## Cards/Search

- Add new, more items directly to the list
- Add all items to cart
- Sort the list
- Search for items in the list



### **Preferences**

- Set as a favorite
- Delete all items in list
- Add tags to help quickly identify the list
- Hide list



### **Actions**

- Schedule / manage email reminders to reorder list
- Export list
- Print list
- Share list
- Duplicate list
- Delete individual items in the list
- Add individual items to cart
- View inventory for individual items

